**Sickness and Illness**

|  |
| --- |
| EYFS: 3.45, 3.46, 3.47, 3.48 |

At **Dickory Dock Nursery** we promote the good health of all children attending including oral health by:

* Asking parents to keep children at home if they are unwell. If a child is unwell it is in their best interest to be in a home environment rather than at nursery with their peers.
* Asking staff and other visitors not to attend the setting if they are unwell
* Helping children to keep healthy by providing balanced and nutritious snacks, meals and drinks
* Minimising infection through our rigorous cleaning and hand washing processes **(see infection control policy)** Ensuring children have regular access to the outdoors and having good ventilation inside
* Sharing information with parents about the importance of the vaccination programme for young children to help protect them and the wider society from communicable diseases
* Sharing information from the Department of Health that all children aged 6 months – 5 years should take a daily vitamin
* Having areas for rest and sleep, where required and sharing information about the importance of sleep and how many hours young children should be having.

**Our procedures**

In order to take appropriate action of children who become ill and to minimise the spread of infection we implement the following procedures:

* If a child becomes ill during the nursery day, we contact their parent(s) and ask them to pick up their child as soon as possible. During this time we care for the child in a quiet, calm area with their key person (wearing PPE), wherever possible
* We follow the guidance published by Public Health England (Health Protection in Schools and other childcare facilities) and advice from our local health protection unit on exclusion times for specific illnesses, e.g. sickness and diarrhoea, measles and chicken pox, to protect other children in the nursery**[[1]](#footnote-1)**
* Should a child have an infectious disease, such as sickness and diarrhoea, they must not return to nursery until they have been clear for at least 48 hours
* We inform all parents if there is a contagious infection identified in the nursery, to enable them to spot the early signs of this illness. We thoroughly clean and sterilise all equipment and resources that may have come into contact with a contagious child to reduce the spread of infection
* We notify Ofsted as soon as is reasonably practical, but in any event within 14 days of the incident of any food poisoning affecting two or more children cared for on the premises.
* We ask parents to keep children on antibiotics at home for the first 48 hours of the course (unless this is part of an ongoing care plan to treat individual medical conditions e.g. asthma and the child is not unwell) This is because it is important that children are not subjected to the rigours of the nursery day, which requires socialising with other children and being part of a group setting, when they have first become ill and require a course of antibiotics
* We will not give Calpol/Ibuprofen for high temperature or sickness, and advise children must be 48hrs free from this before returning to the setting.
* We have the right to refuse admission to a child who is unwell. This decision will be taken by the manager on duty and is non-negotiable
* We make information/posters about head lice readily available and all parents are requested to regularly check their children’s hair. If a parent finds that their child has head lice we would be grateful if they could inform the nursery so that other parents can be alerted to check their child’s hair.

**Meningitis procedure**

If a parent informs the nursery that their child has meningitis, the nursery manager will contact the Local Area Infection Control (IC) Nurse. The IC Nurse will give guidance and support in each individual case. If parents do not inform the nursery, we may be contacted directly by the IC Nurse and the appropriate support given. We will follow all guidance given and notify any of the appropriate authorities including Ofsted where necessary.

Procedures for a sick child

When children are unfit for nursery, they should follow the correct procedure by:

* Ring the nursery to let them know what is wrong with the child, if it’s a infectious disease please ensure your share this information to ensure we follow guidance and share with parents and record the incidents if needed.
* All absences are recorded and monitored to ensure infectious disease are controlled effectively according to the Health and Safety public health the management and control of infectious diseases
* All children with or children reporting any infectious disease will be informed of the incubation periods and exclusion period from the setting.
* Children requiring Calpol should not attend setting and be 48hrs free for any medication before returning

We will follow the transporting children to hospital procedure in any cases where children may need hospital treatment.

The nursery manager/staff member must:

• Inform a member of the management team immediately

* Call 999 for an ambulance immediately if the illness is severe. DO NOT attempt to transport the unwell child in your own vehicle
* Follow the instructions from the 999 call handler
* Whilst waiting for the ambulance, a member of staff must contact the parent(s) and arrange to meet them at the hospital
* Redeploy staff if necessary to ensure there is adequate staff deployment to care for the remaining children. This may mean temporarily grouping the children together
* Arrange for the most appropriate member of staff to accompany the child taking with them any relevant information such as registration forms, relevant medication sheets, medication and the child’s comforter
* Remain calm at all times. Children who witness an incident may well be affected by it and may need lots of cuddles and reassurance. Staff may also require additional support following the accident.

\*If a child has an accident that may require hospital treatment but not an ambulance and you choose to transport children within staff vehicles Citation advice is to consider the following in your policy:

* Requesting permission from parents
* Ratio requirements of the setting being maintained
* The age and height of the child, in regards to will they need a car seat? Further guidance can be found at [www.childcarseats.org.uk/types-of-seat/](http://www.childcarseats.org.uk/types-of-seat/)
* There are some exceptions for needing a child seat depending again on their age. Further guidance can be found at [www.childcarseats.org.uk/the-law/cars-taxis-private-hire-vehicles-vans-and-goods-vehicles/#under-three](http://www.childcarseats.org.uk/the-law/cars-taxis-private-hire-vehicles-vans-and-goods-vehicles/#under-three)
* With the fitting of the car seat, we also need to ask has the individual had training in carrying in carrying this out
* Is this transport covered under business insurance, so a call to your insurance company will be needed, or do they have business insurance on their vehicle?
* Safeguarding of the child needs to be looked at. In certain situations, e.g. a designated member of staff should be appointed to plan and provide oversight of all transporting arrangements and respond to any difficulties that may arise. Wherever possible and practicable it is advisable that transport is undertaken other than in private vehicles, with at least one adult additional to the driver acting as an escort. Staff should ensure that the transport arrangements and the vehicle meet all legal requirements. They should ensure that the vehicle is roadworthy and appropriately insured and that the maximum capacity is not exceeded
* Emergency procedures, e.g. what happens if the child’s health begins to deteriorate during the journey.

This policy will be reviewed at least annually in consultation with staff and parents and/or after a significant incident, e.g. serious illness/hospital visit required.

Staff illness

Staff must not come to work if not 100% fit and well for their roles and responsibilities

When an employee is unfit for work they should follow the correct procedure by:

* Calling the nursery as soon as it opens at 7:30. (NOT VIA TEXT MESSAGE, or personal mobiles) as soon as you feel unfit for work or at least 1 hour before your shift is due to begin. in order for absence cover to be obtained. If this is our of work hours please send an email to the nursery email [dickorydocknursery@gmail.com](mailto:dickorydocknursery@gmail.com) to inform of sickness so cover can be arranged if needed.
* The employee must give reasons for not being able to attend work.
* The employee must be off work in accordance to the Health and Safety public health the management and control of infectious diseases (stored in the health and safety cupboard in the office)
* If the Employee is absent from work for less than 7 days then they must provide a Self-Certification note.
* If the Employee is absent from work for more than 7 days a Statement of fitness for work (Fit note) will be required from your GP.
* Upon return to work the Employee must firstly meet with the Manager/Senior Staff member to discuss their absence and complete a Return to Work interview form. A Fit to return to work is also needed from the GP.

|  |  |  |
| --- | --- | --- |
| This policy was adopted on | Signed on behalf of the nursery | Date for review |
| [Insert date] |  | [Insert date] |

1. <https://www.gov.uk/government/publications/health-protection-in-schools-and-other-childcare-facilities> [↑](#footnote-ref-1)